

**OLD RIVER WATER ASSN., INC.**  
**610 MAIN ST.**  
**PO BOX 580**  
**WOODVILLE, MS 39669-0580**  
**601-888-3782 (PHONE)**  
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**RULES & REGULATIONS**

1. Applications for water service must contact bookkeeper during office hours (9:00AM-4:30PM Monday - Friday). Water User's Agreement must be signed. Land Easement must be signed and notarized if on property that has new lines. E-911 issued by the County. Notice of Intent regarding Wastewater must be issued by the local Health Department for new meter installations. (Required as of July 1, 1996). Services must be paid in full and all paperwork taken care of before meter installation.
2. Water meters will be installed by Association Personnel not more than 20' from the main line. Road Bore and difficult location cost will be calculated by Association Personnel before installation.
3. A Member will pay minimum flat rate even if there is no water used after meter installation.
4. Where there is more than one user, camp, mobile home, etc., using one meter, each unit (not to exceed 14 units) shall pay a minimum rate (monthly) to be paid through the Member that the water meter is registered. Each unit shall be allowed the minimum water usage. All usage above the minimum per unit shall be charged according to the current water rate. (Amended 01/08/1990 to make exception of Hunting Camp's at Camp's option to use "Master Meter Plan").
5. No other dwelling, camp, trailer, etc., without an electric service, Notice of Intent (Amended July, 1992) and E-911 number (Amended 11/25/1991) shall be allowed to tie in or connect to a Members lines without the consent of the Board.
6. Each new hookup is to have its own water meter. All old hookups are grandfathered in as of the current time (8-14-17) and the water superintendent is to assist the office personnel in keeping up with this. Any changes to this rule will be at the discretion of the Board.
7. Charges for the extra tie-ins, if approved, will be levied by the Board at the time of installation.
8. Connections or tie-ins, if allowed, must be inspected by Association Personnel.
9. No Member is allowed to sell or re-meter water through their meter.
10. Penalty for the connection or tie-in of a separate dwelling, camp, trailer or other connection without the consent of the Board will be removal of the meter. A fine of \$100.00 plus any removal or re-installation charge will have to be paid before re-installation of the meter.
11. Any change in ownership of property, camp, house or location must be known to the Association for billing purposes. A Member is responsible for any billing to his meter until he has notified the Association of changes of ownership.
12. Sales tax will be levied on commercial installations.
13. A member must keep his meter installation in a safe and secure manner.

14. Bills are due for payment upon receipt. A \$25.00 or 10% late charge (whichever is higher) will be added after the 10<sup>th</sup> day of each month as penalty. This means that the payment should reach us by the 10<sup>th</sup> of the month or before to avoid penalty. The meter will be locked if a bill has not been paid in full within 30 days of the delinquent date. Meaning that, a cut-off list will be presented to Association Personnel on the following day. A disconnect and reconnect fee of 1<sup>st</sup> time locked \$50.00, 2<sup>nd</sup> time locked \$75.00, 3<sup>rd</sup> time locked \$100.00, 4<sup>th</sup> time locked \$125.00, 5<sup>th</sup> time locked and thereafter \$150.00 will have to be met as well as payment of delinquent account before service will be restored by the end of the next business day after payment is received (Amended 07/09/2007).
15. Loss of a Membership will result if no payment is received on your meter after your meter has been locked for three (3) months or a total of four (4) months of non-payment and meter will be removed.
16. Removing a lock from a meter other than by Association Personnel is illegal. A fine for illegally removing a lock is \$200.00 plus a minimum of \$50.00 for damages (Amended 09/11/2006) and removal of the meter until all charges have been paid. If a person illegally supplies himself with water after removal of the meter, the matter will be turned over to County Officials and an Extra refundable meter deposit of \$150.00 will be required plus charges. (Amended 08/10/2009)
17. Access to a Member's meter must be available for the purposes of reading meter, repairs and etc.. Should a Member have his meter installed beyond a locked gate or gates, he must leave the necessary keys at the Association Office to be used only by Association Personnel in case of emergency or reading the meter.
18. A Member must comply with the requirements of the MS State Board of Health. No present or future source of water will be connected to any water line served by the Association Water Lines and will disconnect from his present water supply prior to connecting and switching to the Association's System.
19. If a Member requests an analysis of water usage on their meter, an extra charge of \$35.00 is required.
20. When the Mississippi River Flood Stage rises, it is the customer's responsibility to turn their water off at the meter. If a customer fails to do this, the customer will be responsible for high bills and all damages incurred.

Nancy Deville – Office Manager  
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